

TOWN OF EMPIRE
Monthly Meeting
November 8, 2023

Chair James Pierquet called the monthly meeting of the Town Board of the Town of Empire to order at 7:30 pm on Wednesday, November 8, 2023, at the Empire town hall. Notice and agenda of this meeting was sent to the Town's official newspaper, the Reporter, and a copy is on file with the Town Clerk.

Present at the meeting were James Pierquet, Chair, Richard Julka and Ted Halbur, Supervisors, Scott Schnettler, Town Clerk, Gail Schindelholz, Treasurer, Mike Morgan, Deputy Clerk, Peter Becker, Permit Issuer, Tom Schindelholz, Trish Schnettler, Jason Guelig, Mary Costello, Brian Sarauer, and several residents of Mary Hill Park representing 11 families.

Chair Pierquet called the meeting to order and announced that a quorum was present.

On a motion by Julka, seconded by Halbur, the minutes of the October 2023 monthly meeting were approved.

The first order of business was to discuss any recent activity at Guelig's rock crushing located at W4368 and W4370 State Road 23. Jason Guelig stated that he wants a conditional use permit to run the crushing site listed above. Chair Pierquet advised that he writes a letter to the Planning Commission requesting a conditional use permit with all his stipulations and send it to Chair Pierquet.

The second order of business was to review and possibly approve the Short-Term Rental license for the White House on W4415 Mary Hill Park Drive. Chair Pierquet asked if one person could speak for the group. Dylan Schnieder stated that he would speak for the group. Schnieder wanted to know what was involved in the licensing process for a short-term rental. Clerk Schnettler stated that the Short-Term Rental Ordinance was sent to the registered owners of the "White House". The completed the application and sent it to the town hall. Resident of MHP had questions about the review process and background checks for the license. The Board stated that they don't do that. In an unrelated situation one of the town supervisors was notified if there were any situations. A resident from this property stated that they cater to health care providers and law enforcement. The representative from the property stated that many of the guests stay for between 3 and 6 months. Chair Pierquet requested documentation from the property owners that he will take to legal counsel. Chair Pierquet advised Mary Hill Park to review and address their HOA bylaws/covenants. Deputy Clerk Morgan gave a brief history on the Town of Empire's Rental Ordinance.

Next order of business was to review and act on the blockage on the creek at N6203 Creek Road. Chair Pierquet stated to issue a letter to the property owner to remove the blockage within 21 days after that the town will remove the blockage and add the cost to their tax bill.

Next order of business is to review and discuss the certified survey for Glen Rising N6390 7 Hills Road. Supervisor Julka motioned to approve. Supervisor Halbur seconded. All were in favor. Motion approved.

Next order of business is to review and discuss the certified survey for Diane LaCroix N6334 Richards Road. Supervisor Julka motioned to approve. Supervisor Halbur seconded. All were in favor. Motion approved.

Permit Issuer Becker had stated he has been working with Bug Tussel on a utility permit. Also beginning process on a new home permit.

Supervisor Halbur had nothing to report.

Supervisor Julka stated work has begun on the tower at the corner of Pine and H. Supervisor Julka also inquired about the ditch on the south side of Reinhardt, east of County Road K. Chair Pierquet stated he would phone Tom Jahnke from Fond du Lac County.

Clerk Schnettler stated on October 27, 2023, he received a call from Harter's that one of their trucks took down a stop sign on the corner of Taft and Highway 23. Harter's stated any costs incurred on the stop sign will be deducted from next month's bill. Road Superintendent was notified and stated it was a county issue. Ken Jaworski from Cedar Corporation has sent us a copy Public Participation Plan and would like to set a date for the first meeting. Clerk stated we had a \$72 charge from Dempsey Law for phone correspondence with a resident of Mary Hill Park pertaining to the short-term rental.

Brian Sauter from Mary Hill Park requested trees to be trimmed to improve safety on the road through Mary Hill Park. Chair Pierquet stated a professional tree trimming company will take care of the trees on town property. Supervisor Julka stated that the trees on private property are the resident's responsibility.

Deputy Clerk Morgan stated that the notice of property reevaluation should be put on the town website. Morgan also stated that a creation of a personal property ordinance should be added to the December agenda. Morgan stated he would contact Bowmar to see how they are going to evaluate the trailer park.


Bills were approved and paid.

On a motion by Julka, seconded by Halbur, the meeting was adjourned at 8:55 p.m.



Scott Schnettler
Town Clerk

These minutes were taken at a meeting of the Town of Empire Board held on November 8, 2023, and entered in this record book this XXst day of November 2023.



Scott Schnettler
Town Clerk